

**Hassan Usman Katsina Polytechnic**

**P.M.B.2052 Katsina – Nigeria**

**Pre – Qualification of Supplies**

**Year 2012 Tertiary Education Trust Fund (Tetfund) Intervention in Library Development Invitation for the Pre – Qualification of Supplies**

Hassan Usman Katsina Polytechnic is seeking for reputable supplies to Pre- qualify for the execution of its 2012 TETFUND Intervention in library Developments.

**(a) Supplies:**

**Lot 1:** Procurement of ICT Equipments and connections” POLY/KATSINA/LIB/TETFUND/12/09 and 12

**Lot 2:** Procurement of Library Furniture Equipments and Bindery Equipment (software’s and Hardware’s) POLY/KATSINA/LIB/TETFUND/12/02,03,04,05,06,07,08.10 and 11.

**Lot 3:** Procurement of Assorted Books and Journals POLY/KATSINA/LIB/TETFUND/12/01;

**(b) Pre – qualification evaluation criteria**

- i) Company profile and organizational structure including names and Technical qualification(s) and experience(s) of key personnel.
- ii) Verifiable list of previous works successfully carried out within the last three (3) years with names of client, evidence of award and practical completion and the details of ongoing projects.
- iii) Evidence of Registration with the Corporate Affairs Commission.
- iv) Evidence of current Tax Clearance certificate
- v) Vat Registration certificate
- vi) Evidence of Registration with the Federal or State Tenders Boards.
- vii) Evidence of financial capacity to handle the job and Bank reference
- viii) Evidence of compliance with pension reform act 2004
- ix) Company audited account for the immediate past three (3) years

- x) Evidence of compliance with the provisions of section 6(1)-(3) of the amended ITF act, 2011
- xi) The Original copies of items i-x listed above for sighting during the opening session.
- xii) Any other information that will assist the Polytechnic in assessing the organization.

**c) Pre – Qualification fees**

Interested supplies are to pay a Non – Refundable pre- qualification fee of Thirty Thousand Naira (N30, 000:00) only for lots 1 and 2, Fifty Thousand Naira (50,000:00) only for lot 3. Payment should be made at the Bursary Department by certified Bank Draft made payable to the Rector, Hassan Usman Katsina Polytechnic.

**d) Return of Documents**

Pre – qualification documents listed in (b) above should be returned along with the original copy of the receipt for the payment of the appropriate Non – refundable Pre- qualification fees in a sealed enveloped marked “**Pre – Qualification Documents For 2012 TETFund Intervention In Library Development** (indicate the lots you are bidding for – each lot to be done separately if bidding for more than one lot)” and addressed to;-

**The Registrar**

**Hassan Usman Katsina Polytechnic**

**P.M.B. 2052**

**Katsina.**

**To reach him not later than 3<sup>rd</sup> July, 2013**

**e) Important Notice**

- i) ONLY short – listed companies shall be invited to progress with the main tender.
- ii) This advertisement of “Invitation to Pre -qualify” shall not be construed to be an invitation to tender nor a commitment on the part of Hassan Usman Katsina Polytechnic, Katsina to award any form of supply to any Company, it shall not entitle any Company submitting documents to claim indemnity from the Polytechnic. The Polytechnic reserves the right to take final decision on any of the documents received in the Pre-qualification package.
- iii) Tender opening will be on 18<sup>th</sup> July, 2013 by 12.00 Noon at Hassan Usman Katsina Polytechnic, Katsina, Committee Room, Central Administration.

**Thank you.**

**Hassan Muhammad B.**

**Ag Registrar**